

# Organization of MCCPTA

## **MCCPTA Board of Directors**

The Board of Directors (BOD) of MCCPTA is made up of the elected officers (the MCCPTA Executive Committee), area vice presidents, cluster coordinators, the immediate past president of MCCPTA, committee chairs, and any member of the Free State PTA or National PTA Board of Directors from Montgomery County. The Executive Committee is composed of the elected President, Vice President for Educational Issues, Vice President for Administration, Vice President for Programs, Vice President for Advocacy, Recording Secretary – Board of Directors, Recording Secretary – Delegates Assembly, and Treasurer.

Regular meetings of the Board of Directors typically are held on the second Wednesday of each month beginning at 7 PM; meetings are open to PTA members.

## **MCCPTA Delegates Assembly**

The Delegates Assembly is the body that bridges the council and local PT(S)As. Each local unit president and up to two delegates represent their PTA or PTSA at these monthly meetings.

The privileges of introducing motions and voting are limited to the voting body, consisting of the president or alternate and two accredited delegates or their alternates from member PTAs/PTSAs as well as the MCCPTA officers, the immediate past president, area vice presidents, cluster coordinators, and all MCCPTA committee chairs. The monthly meetings provide an opportunity for delegates to present ideas, debate issues, become better informed, make personal contacts with other PTA leaders, and vote on MCCPTA actions. The conduct of business is governed by Standing Rules adopted by the delegates, MCCPTA bylaws, and *Robert's Rules of Order Newly Revised*, 11<sup>th</sup> ed. (Da Capo Press, 2011).

Several school-related groups may have designated representatives to MCCPTA. These liaisons may attend meetings – and participate in discussions if approved by the MCCPTA President – but have no vote.

Delegate Assemblies are generally held on the fourth Tuesday of the month during the school year at 7:00 pm virtually or at the Carver Education Services Center (CESC) auditorium in Rockville; meetings are open to all PTA members.

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PLEASE NOTE: In person MCCPTA Board of Directors and/or Delegates Assembly meetings will be cancelled if MCPS is closed for snow or other emergency on the scheduled meeting date.

## MCCPTA Committees

MCCPTA standing, administrative, and special committees are created to plan and promote the work of the Council. Committees are created by the MCCPTA Board of Directors. Committee chairs and co-chairs are elected by the MCCPTA Executive Committee for one-year terms. MCCPTA committees are charged with:

- Supporting the work of local PTAs and PTSAs;
- Researching issues and presenting information about the findings;
- Identifying and studying issues to bring before MCCPTA;
- Helping to develop an MCCPTA position on an issue; and
- Working with the president to present the adopted MCCPTA position.

## Committee Structure (as of November, 2023)

### Standing Committees

Advocacy  
Capital Improvement Program (CIP)  
    Green Schools/Outdoor Spaces  
    Safe Routes  
Communications  
    Blue Book  
    e-Communications  
    Public Relations  
    Social Media  
    Webmaster  
Curriculum  
    Early Education  
    Student Service Learning (SSL)  
Diversity and Inclusion  
    LGBTQ  
    Restorative Justice Practices  
Engagement  
    Generational & Cultural  
    Teacher/Staff & Admin Support  
ESOL  
Gifted Education  
Health and Wellness  
    Environmental  
    Mental Health and Wellness  
    School Nutrition  
    Substance Use and Prevention

Membership  
Operating Budget  
School Climate and Safety  
Special Education  
Technology

### Administrative Committees

Ad Hoc  
Student Business Challenge

### Administrative

Awards  
Bylaws  
Celebration of Excellence  
Cultural Arts  
Finance  
Nominating  
Reflections  
Training